

Douglas County Fire Protection District #5
Station 251
138 Main Street
Mansfield, WA 98830
Commissioner's Meeting Minutes
October 12th, 2022
7:00PM

Present: Commissioners Buckingham, Tupling and Chief Caille

Absent: Tanneberg

Meeting called to order at 7:00 PM by Commissioner Buckingham

CONSENT AGENDA: The October Consent Agenda was reviewed and included the following:

- September 14th, 2022 Regular Meeting Minutes
- Financial Report:

General Fund Balance:	\$ 20,270.29
Reserve Fund Balance:	\$ 61,199.56
Investment Fund Balance:	\$ 91,900.00
G. O. Bond Balance:	<u>\$ 11,552.25</u>
	\$ 184,922.10
- Voucher Approvals:
Voucher numbers 3106 through 3124 totaling \$65,454.60 from the General Fund and \$8,288.02 from the Reserve Fund.
- October Payroll in the amount of \$750.00 for Chief Caille

Motion to approve the consent agenda as listed made by Tupling, and Buckingham concurred; motion carried

EMS:

EMS PAYMENTS: \$819.87

BAD DEBT WRITE OFFS: None

REPORTS:

Chief's Report:

Upcoming Events:

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Trunk or Treat October 30th 1800-2000 hours
Mansfield School ASB Harvest Carnival October 29th 1600-2000

Mansfield Lions Club donated \$250.00 towards Trunk or Treat.

COVID PA #2 Second Round Payment has been received.
Cold Springs/Pearl Hill FMAG Payment has been received.
Road 11 FMAG Payment is still pending/outstanding.

FY2021 AFG Payment for 2nd request of supplemental equipment has been submitted.
All equipment listed in the request has been received.

FY2022 AFG Application – Application is still active/pending with FEMA

Maintenance:

Stetner Electric has completed all electrical work with the exception to placing the requested outlets on the siren tower.

No date has been received from NHTS on when our 2022 Hose/Ladder Testing will be completed.

Old Business: Road Grader Agreement with Douglas County has been signed and recorded. Work is underway to get the registration updated to reflect the Fire District as the registered owner.

A-252 Re-Mount Project – After review of the purchase process from East Adams Hospital District, Chief Caille recommended we not use our interlocal with them to piggy-back on their remount project. Chief Caille contacted Sawtooth Emergency Vehicles and was told they are currently listed on SAVIK Purchase Group for remounts. Chief Caille has signed the district up to join SAVIK and we will complete the re-mount process by using their completed bid/purchase process. The re-mount project is still on track through Osage and Sawtooth and they have completed the necessary paperwork to complete the project through SAVIK. The ambulance is still set to leave in Mid-January 2023 to be re-mounted.

New Business:

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Chief Caille has applied to WA DNR for a surplus wildland engine to replace B-259. The district should be notified by the end of November with a decision.

Commissioner Buckingham inquired about the possibility of trying to store a Heavy Brush truck in the station for the winter months, to increase water capacity. Options for making this happen will be explored.

Chief Caille spoke to the board about having the district's patch emblem made into a wall mounted sign for the meeting room. There was no objection with moving forward with the project.

There being no further business, the meeting adjourned at 8:16 P.M.

Respectively submitted:


District Administrator

Approved:


Commissioner Chair