

Douglas County Fire Protection District #5  
Station 251  
138 Main Street  
Mansfield, WA 98830  
Commissioner's Meeting Minutes  
November 9<sup>th</sup>, 2022  
7:00PM

**Present:** Commissioners Buckingham, Tanneberg, Tupling and Chief Caille

**Absent:** None

**Meeting called to order at 7:00 PM by Commissioner Buckingham**

**CONSENT AGENDA:** The November Consent Agenda was reviewed and included the following:

- October 12<sup>th</sup>, 2022 Regular Meeting Minutes
- Financial Report:

General Fund Balance:	\$ 41,069.76
Reserve Fund Balance:	\$ 68,236.16
Investment Fund Balance:	\$ 43,700.00
G. O. Bond Balance:	<u>\$ 20,403.22</u>
	\$ 173,409.14
- Voucher Approvals:  
Voucher numbers 3125 through 3141 totaling \$10,929.95 from the General Fund and \$3,392.55 from the Reserve Fund.
- October Payroll in the amount of \$750.00 for Chief Caille

Motion to approve the consent agenda as listed made by Tanneberg, 2<sup>nd</sup> by Tupling and Buckingham concurred; motion carried

**EMS:**

EMS PAYMENTS: \$5,550.03

BAD DEBT WRITE OFFS: None

**Resolution 2022-1 Tax Resolution**

Chief Caille presented the completed resolution required for the district to collect property taxes in 2023. The resolution was reviewed. Tupling motion to approve the resolution as presented, 2<sup>nd</sup> by Tanneberg and Buckingham concurred; motion carried.

**2023 Budget – First Read**

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Chief Caille presented a copy of the proposed 2023 budget. Discussion followed and final approval will occur at the December meeting.

**REPORTS:**

Chief's Report:

Road 11 FMAG Payment is still pending/outstanding.

FY2022 AFG Application – Application is still active/pending with FEMA

The new Meeting Room sign has been ordered, as approved at the October meeting.

DNR has located 6 tires for the Fire District to be placed on B-252H. DNR is arranging/paying to have the tires shipped directly to us and they will be stored/installed in the Spring 2023.

The district should hear from DNR by the end of the month regarding the status/decision of our application to acquire a surplus DNR wildland engine.

The district has four new members currently enrolled in the Basic EMT class being held in Chelan.

**Maintenance:**

T-255 has been moved to Barnes Welding (Waterville) for repair work on some leaks detected on the water tank.

B-258H has a crack/break which has developed on the poly water tank. The crack appears to be a manufacturer defect and we are currently working with MES and CET to determine how the problem will be resolved.

New EMS slip-in unit and tracks have been installed on the Side by Side (R-251) and it is ready for winter operations.

All auxiliary trucks have been placed in winter storage.

Work is underway to decommission B-259 and start the disposal process with DNR.

New tires were placed on B-251.

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**Old Business: None**

**New Business:**

Chief Caille presented quotes to purchase AMKUS ION battery operated Spreader, Cutter, Extended Reach Tips, and two battery kits. The district received three quotes, the lowest one being from Diamondback Northwest for \$23,344.09. Chief Caille discussed the advantages of starting to change the district over to battery operated extrication tools and recommended the district use funds left by the Neil Asmussen Estate to purchase them. Discussion followed. Tanneberg motion to approve the purchase of the Amkus battery operated extrication tools, as quoted by Diamondback Northwest. 2<sup>nd</sup> by Tupling and Buckingham concurred; motion carried.

Chief Caille presented two options from MES for the implementation of gas monitoring equipment for the district to use on scene responses. Option #1 was for the district to purchase/own the equipment at the cost of \$4,448.01. Option #2 was for the district to lease the equipment for approximately \$160.00 per month. Discussion followed. Tupling motioned to proceed with Option #2 to lease the equipment as quoted. 2<sup>nd</sup> by Tanneberg and Buckingham concurred. Motion carried.

Chief Caille asked the board to proceed with the design and purchase of a department challenge coin. There was no opposition.

Chief Caille asked for the surplus of the following equipment items:

- 1) 60 Gallon Upright Air Compressor
- 2) 6-Used Truck Tires
- 3) Used Metal Crossover Toolbox
- 4) Assorted MSA SCBA Storage Boxes
- 5) 300 Gallon Slip-In Tank, Pump and Hose Reel removed from old B-259
- 6) Holmatro PU5 Extrication Tool Pump, 3150 Combi-Tool and 20' Hose

Tanneberg motioned to surplus the requested equipment, which will be placed on Public Surplus for auction. 2<sup>nd</sup> by Tupling and Buckingham concurred; motion carried.

There being no further business, the meeting adjourned at 8:16 P.M.

Respectively submitted:

  
District Administrator

Approved:

  
Commissioner Chair