

Douglas County Fire Protection District #5
Station 251
138 Main Street
Mansfield, WA 98830
Commissioner's Meeting Minutes
June 7th, 2023
7:00PM

Present: Commissioners Buckingham, Tanneberg, and Chief Caille

Absent: Tupling

Meeting called to order at 7:00 PM by Commissioner Buckingham

CONSENT AGENDA: The June Consent Agenda was reviewed and included the following:

- May 17th, 2023 Regular Meeting Minutes
- Financial Report:

General Fund Balance:	\$ 60,455.99
Reserve Fund Balance:	\$ 39,316.21
Investment Fund Balance:	\$ 10,304.00
G. O. Bond Balance:	<u>\$ 27,122.84</u>
	\$ 137,199.04
- Voucher Approvals:
Voucher numbers 3292 through 3308 totaling \$12,621.33 from the General Fund and \$2,756.10 from the Reserve Fund.
- June Payroll in the amount of \$750.00 for Chief Caille

Motion to approve the consent agenda as listed made by Tanneberg, and Buckingham concurred; motion carried.

EMS:

EMS PAYMENTS: \$2,539.77

BAD DEBT WRITE OFFS: None

REPORTS:

Chief's Report:

2022 Annual Report was completed at submitted to SAO by the required deadline,

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Life Flight Landing Zone Training was completed by department personnel on June 5th.

2023 Fire Watch schedule has been emailed out to all personnel.

Maintenance:

Annual NFPA Pump Testing was completed on May 20th, by Northwest Fire Services. All trucks passed their required tests.

SCBA Flow Testing will be completed by MES on June 20th.

Annual Hose and Ladder Testing dates are still TBD.

B-255H – All work at Barnes Welding has been completed. Truck is now with Jeff Marx for communications equipment installation work. The truck will then go to Signs Etcetera for decal installation.

B-259 – Bumper delivery is set for June 8th. Once the new bumper is installed, the truck will go to Wen. Valley Fire for the front monitor installation.

New tires have been installed on B-252H and B-257H, which were provided to the district by WA DNR.

Old Business:

Chief Caille presented the board with the final contract from WDFW for fire protection services for the Wells Wildlife area with our district. The contract was reviewed and signed.

New Business:

Chief Caille presented information regarding the Health Commons Project for COVID 19 test kit distribution in rural areas. As part of the project, the district is working with Health Commons to develop a working contract, which includes funding for equipment to help with the project. The district is requesting funding to purchase tablets, associated tablet accessories, cellular service reimbursement for the tablets and a new electronic reader board sign for the station. Chief Caille presented the board with a proposal to from Stewart Signs for the new LED reader board sign. Total cost for the sign purchase, not including installation work, will be \$12,209.00. This is special pricing which is good

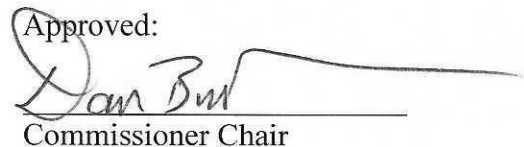
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through the end of June. Chief Caille asked the board for a motion to allow for the purchase of the sign, if the contract with Health Commons is completed and the project is approved for purchase, prior to the expiration of the provided quote. Tanneberg made a motion to all for the purchase of the LED sign, as quoted, if the contract and project is fully approved prior to the purchase, Buckingham concurred; motion carried.

There being no further business, the meeting was adjourned at 7:52 P.M.

Respectively submitted:


District Administrator

Approved:

Commissioner Chair