

Douglas County Fire Protection District #5
Station 251
138 Main Street
Mansfield, WA 98830
Commissioner's Meeting Minutes
June 9th, 2021
7:00PM

Present: Commissioners Buckingham, Tupling, Lt. Wall and Chief Caille
Absent: Commissioner Tanneberg

Meeting called to order at 7:00 PM by Commissioner Buckingham

MINUTES: The minutes of the May 2021 regular meeting were read and reviewed. Motion to accept by Tupling, and Buckingham concurred; motion carried.

FINANCIAL REPORTS:

Treasurer's Report for June 2021 was re-viewed:

| | | |
|--------------------------|----|------------------|
| General Fund Balance: | \$ | 16,561.62 |
| Reserve Fund Balance: | \$ | 24,420.88 |
| Investment Fund Balance: | \$ | 6,250.00 |
| G. O. Bond Balance: | \$ | <u>26,314.71</u> |
| | \$ | 73,547.41 |

Motion to accept June 2021 Treasurer's Report by Tupling, and Buckingham concurred; motion carried.

The following vouchers are approved for payment:

Voucher numbers: 3571 through 3588 totaling \$6,584.57 from General Fund and \$2,389.15 from Reserve Fund. Motion to approve payment of June bills by Tupling, and Buckingham concurred; motion carried.

Motion to approve June payroll in the amount of \$750.00 for Chief Caille by Tupling, and Buckingham concurred; motion carried

EMS:

EMS PAYMENTS: \$10,620.60

BAD DEBT WRITE OFFS: None

REPORTS:

Chief's Notes:

Douglas County Fire Protection District #5
Station 251
138 Main Street
Mansfield, WA 98830
Commissioner's Meeting Minutes
June 9th, 2021
7:00PM

2020 Annual Report: Report was completed and submitted to the State Auditor's Office prior to the required deadline.

Lexipol Update: Work is progressing and the initial review of all the policies is nearly complete. Meetings have been held with Lexipol personnel and our policy manual should be ready for initial review within the next 30 days.

New Engine 25-2 Update: The engine has been received back from Signs Etcetera and is in the station. Work is underway to get equipment placed on it and have it ready for in-service training.

Address Sign Project: Several address signs have been sold and the project is gaining traction within the district. Future sign orders will continue to be completed as received.

Old E-252 was sold utilizing the Public Surplus auction site. Final selling price was \$7500.00.

Maintenance:

- Light Bar claim is still underway for T-255. New light bar has been received and awaiting installation by RaCom.
- Moe Asphalt has been contacted by Lt. Wall and he is coordinating the quote process for some asphalt patching and seal-coating of the all the asphalt.
- Ambulance bay door alteration work was completed by Western Ranch.

New Business:

A-252 Surplus – 1999 Wheeled Coach E-350 Ambulance, Motion was made by Tupling to surplus the vehicle and utilize Public Surplus.Com as the auction site to sell the vehicle through, and Buckingham concurred; motion carried

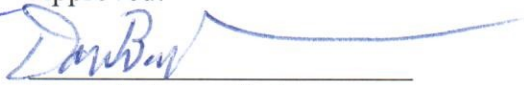
Chief Caille presented the board with a proposal from Code 3 Creative for the design of a new district website and email platform. Review was completed and discussion followed. Buckingham motioned to accept Project A from the proposal which includes: website building, domain hosting/basic email, domain registration and an essentials care plan from Code 3 Creative, Tupling concurred and motion carried

There being no further business, the meeting was adjourned at 8:32 PM.

Respectively submitted.


District Administrator

Approved:


Commissioner Chair