

Douglas County Fire Protection District #5  
Station 251  
138 Main Street  
Mansfield, WA 98830  
Commissioner's Meeting Minutes  
July 12<sup>th</sup>, 2023  
7:00PM

**Present:** Commissioners Buckingham, Tanneberg, Tupling and Chief Caille

**Absent:** None

**Meeting called to order at 7:00 PM by Commissioner Buckingham**

**CONSENT AGENDA:** The July Consent Agenda was reviewed and included the following:

- June 7<sup>th</sup>, 2023 Regular Meeting Minutes
- Financial Report:

General Fund Balance:	\$ 48,811.68
Reserve Fund Balance:	\$ 42,560.11
Investment Fund Balance:	\$ 10,304.00
G. O. Bond Balance:	<u>\$ 10,733.30</u>
	\$ 112,409.09
- Voucher Approvals:  
Voucher numbers 3309 through 3332 totaling \$68,728.32 from the General Fund and \$13,230.91 from the Reserve Fund.
- June Payroll in the amount of \$750.00 for Chief Caille

Motion to approve the consent agenda as listed made by Tupling, 2<sup>nd</sup> by Tanneberg and Buckingham concurred; motion carried.

**EMS:**

EMS PAYMENTS: \$304.61

BAD DEBT WRITE OFFS: None

**BVFF:**

Annual Retire/Rehire Certifications were reviewed and signed for Doug Tanneberg and Oscar Gilliam

**REPORTS:**

Chief's Report:

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The district received one (1) pallet of donated Anheuser-Busch water, which was applied for through the National Volunteer Fire Council.

2023 Fire Watch has started.

Addition was made to the district's website which adds a section for "Interlocal Agreements". This will help ensure the district stays in compliance with the posting of all interlocal agreements it is entered into, without having to record them with the County Auditor's Office.

Discussion was held regarding the home fire defense systems project the district partnered with Mr. Steve Shoap on. A test of the system was recently completed at the Baity residence, with Mr. Shoap being present. The system worked very well, and the project is being fully funded by Mr. Shoap.

**Maintenance:**

B-255H is currently at Wenatchee Valley Fire for plumping/upfitting work.

Annual Hose and Ladder Testing dates are still TBD.

B-259 – Front monitor installation is complete. It still needs loose equipment installed and a couple of minor projects completed prior to being placed into service.

G-251 – Discussion was held regarding the needed tire replacement. Chief Caille spoke with DNR, and it was suggested we apply for funding in the 2024 Phase II grant program to replace the tires. The current tires should be sufficient to finish out the 2023 fire season.

**Old Business:**

The contract for services with the Health Commons project should be completed and ready to be signed soon. Once the contract is signed, the district will move forward with purchasing the identified tablet and cellular equipment, identified within the grant.

Health Commons is still working on obtaining approval for the station LED reader board sign.

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The district is still waiting to receive word on the pending computer grant application, which was submitted to DNR. The grant would purchase two new computer workstations for personnel to use for training and report writing.

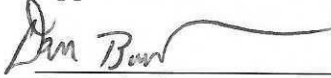
**New Business: None**

There being no further business, the meeting was adjourned at 7:48 P.M.

Respectively submitted:

  
District Administrator

Approved:

  
Commissioner Chair