

Douglas County Fire Protection District #5
Station 251
138 Main Street
Mansfield, WA 98830
Commissioner's Meeting Minutes
December 14th, 2022
7:00PM

Present: Commissioners Buckingham, Tanneberg, Tupling and Chief Caille

Absent: None

Meeting called to order at 7:00 PM by Commissioner Buckingham

CONSENT AGENDA: The December Consent Agenda was reviewed and included the following:

- November 9th, 2022 Regular Meeting Minutes
- Financial Report:

General Fund Balance:	\$ 40,521.49
Reserve Fund Balance:	\$ 64,843.61
Investment Fund Balance:	\$ 47,400.00
G. O. Bond Balance:	<u>\$ 23,413.89</u>
	\$ 176,178.99
- Voucher Approvals:
Voucher numbers 3142 through 3158 totaling \$12,897.23 from the General Fund and \$27,918.76 from the Reserve Fund.
- October Payroll in the amount of \$750.00 for Chief Caille

Motion to approve the consent agenda as listed made by Tupling, 2nd by Tanneberg and Buckingham concurred; motion carried

2023 Board Alignment: Motion made by Tanneberg to leave the board aligned as it was in 2022 with Dan Buckingham as Board Chairman, 2nd by Tupling and Buckingham concurred; motion carried

EMS:

EMS PAYMENTS: \$1,920.00

BAD DEBT WRITE OFFS: None

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2023 Budget – Second Read/Approval

Chief Caille presented a copy of the final proposed 2023 budget. Discussion followed. Motion made by Tanneberg to approve the 2023 budget as presented, 2nd by Tupling and Buckingham concurred; motion carried

REPORTS:

Chief's Report:

Road 11 FMAG Payment is still pending/outstanding.

FY2022 AFG Application – Application is still active/pending with FEMA

The new Meeting Room sign has been received and installed.

The district received notification from DNR of our successful award of a surplus DNR engine. The district will be receiving a 2011 Ford F-550 with a full wildland body. Work is currently underway to complete the transfer process with DES and the district will pick the truck up when the weather allows.

Chelan EMT Class Update: One district student has dropped out, leaving three students in the class. There has been no indication of problems with the three remaining students and the class is progressing along. Completion is set for February 2023. The district has applied for and will be receiving a \$1000.00 tuition scholarship reimbursement, for one student, from the regional EMS council.

A notice of intent to withdraw from CIAW has been completed and submitted, per the recommendation of our insurance broker. The letter must be submitted one year prior to the next renewal, which the district met. This will allow the district to look evaluate our 2024 insurance renewal and change carriers, if desired.

New multi-gas monitors have been received/installed and are ready for use.

The design for the district's new challenge coin has been completed and the coins have been ordered.

Request was made to purchase protective footwear for the department's EMS personnel. Currently the district does not issue them any type of protective footwear for incident

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response. There was no objection, and the project will move forward with sizing/ordering.

Work is underway to complete the open 2023 DNR Operations Grant, PPE Grant and VFA Phase II Grant. The application period closes on January 31st, 2023. Funds will be requested to complete the buildout of B-255H and purchase new wildland PPE.

The district completed the surplus sale of the old air compressor, B-251 tires and B-259 vehicle toolbox through Public Surplus. Total sale proceeds were \$597.50. The Holmatro PU5 Extrication Tool Pump, 3150 Combi-Tool and 20' hose were sold for \$1000.00 to the Glasgow Fire Department in Montana.

Maintenance:

New Tires for B-252H have been received from DNR and will be installed in the Spring of 2023.

B-258H tank crack resolution is continuing with the help of MES. The tank manufacturer, CET, was trying to locate someone to complete the needed repairs. No further word has been received back from them. MES has told CET they need to ensure the problem is resolved soon so the truck will be in-service for the 2023 wildland season.

Old Business: B-255 H Update: Painting work on the truck has started. The water tank has arrived in Spokane. Shipping costs for the tank delivery were reduced from \$3000.00 to \$1850.00 by having the tank delivered for Spokane versus Mansfield. District personnel will transport the tank from Spokane to Mansfield.

The district has received two of the new Amkus battery operated rescue tools. Initial orientation training was completed. Brackets are on order so the tools can be properly mounted in B-253.

New Business:

Chief Caille presented a quote from Diamondback Northwest to purchase a demo Amkus ION battery operated CombiTool, which would complement the other two tools recently purchased. Cost for the tool is \$9,450.00. The new tool would be placed in the Command Vehicle for rapid scene deployment. The recommendation was made to pursue local donations to purchase the tool, rather than using department reserve funds.

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Chief Caille noted the district has received a \$1000.00 donation from Jerry and Lynn Poole to help purchase the tool. Discussion followed about the available resources to contact for donations. Commissioners Tupling and Tanneberg will assist Chief Caille in helping secure donations. Tupling made a motion to proceed with making the commitment to purchase the tool from Diamondback Northwest, with the use of donated funds and district reserve funds to supplement, if needed. 2nd by Tanneberg and Buckingham concurred. Motion carried.

There being no further business, the meeting adjourned at 8:31 P.M.

Respectively submitted:



District Administrator

Approved:



Commissioner Chair